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INTEROFFICE MEMORANDUM

DATE: September 22, 1996

TO: Distribution

FROM: Herb Finkelman, Project Management, T130F, X5491

SUBJECT: MEETING MINUTES FOR THE 707 "A" MODULE STRIP-OUT MEETING OF SEPTEMBER 11, 1996 - HNF-093-96

Action: Attendees are responsible for the action items listed below.

PURPOSE

The purpose of this correspondence is to distribute the meeting minutes for the 707 "A" Module Strip-out meeting held on September 11, 1996.

DISCUSSION

<u>Name</u>	<u>Department</u>	<u>Bldg</u>	<u>Phone/Pager/FAX</u>
Attendees:			
Herb Finkelman	Project Mgmt.	T130F	5491/D0381/F5215
Carol Bicher	Engineering	T130F	9100/D9100/F8244
Jay Elkins	SSOC Eng.	B750	6532/D7521/F7397
Jim Kamerman	Rad Eng.	B750	8186/D3528/F7191
Steve Sandoval	Waste Ops	T893A	4138/D1104/F6172
Jim Thomson	Project Mgmt.	T130F	5124/D3863/F5215
Phil Scanlan	K-H	T130F	5960/D3872/F5215
Jim Koffer	Const. Mgmt.	T764B	none/D4568/F6783
Rob Heim	Const. Mgmt.	T891C	
Tim Humiston	Eng.	T130F	2700/D0850/F8244
Mary Aycock	Waste Liaison	T130F	5903/ none /F8244
Absent:			
Peter Tourigny	Maint. Proc.	T439D	3043/D6171/F3711
Clay Conger	SSOC PM	T130F	5432/D5411/F5215
Peter Sauer	SEG	T130F	5957/D4227/F8244
Bill Roushey	SSOC	B750	4496/D1711/F7096
Maria Martinez	Planning	T130F	6164/D7864/F5215
Dan Booco	Engineering	T130F	3721/D5101/F8244
Mike Mirowski	Planning and Cost	T130F	3031/D7439/F8244
Lorenzo Casey	Const. Mgmt.	T891C	

Overview:

1. The project consists of the removal of glove-boxes A80, 110 and 125, clean-out and modifications several other glove-boxes, and other strip-outs in the "A" module of Bldg. 707. It also includes the strip-out of equipment in the NDA area of the bldg.

ADMIN RECORD

B707-A-000031

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2. The initial engineering was done by Stone and Webster, with the field engineering by RMRS. IWCPs are prepared by RMRS.
3. One IWCP remain to be issued, the NDA Carousel Removal, which will be presented at ORC on 9/11. A 110 mill and 125 lathe disassembly has commenced, Non VSS Pipe and Electrical strip-out is nearly complete and the A 80 Glove-box has been removed from the centerline, and is ready to remove from the module. The miscellaneous glove-box work IWCP effort has commenced.
4. The project will focus on the A 110 and miscellaneous work on the north side of the module to allow construction to commence October 7. The remaining work will follow.

Project Management:

1. Mary Aycock/Pete Sauer still need to update the Waste Management plan to reflect the current project approach. They expect to complete this by 9/20. There are difficulties in coverage for property disposal activities. They are trying to hire a person to be dedicated to D&D. We have already pulled some tags and will elevate this to Upper Mgmt. if we can not resolve it promptly.
2. Mary or a designee will walk the module 9/5 with construction to assure we have defined all the required samples.
3. We have resolved the A 80 mixed waste concerns and expect to crate and move the box to 776 later this week.
4. We have a list of missing material which is being ordered.
5. Due to delays in getting a crit limit to move the B 12 crate into the building, we will waste the lead until the crit issue is resolved. We also have an OK to use cardboard to cover the rough edges as we volume reduce. It should be minimized to ensure we stay below 10% of the crate to avoid mixed IDCs.
6. Crit Engineering has major site-wide issues which have several impacts. The SSC crit limit revisions are a low priority as is the 707 crate shipment limit.

Engineering:

1. The remaining IWCP is the NDA carousel which is now scheduled for ORC today. This delay due to F module priority will have no impact.
2. The A 110 lift plan is nearly complete. We will complete 125 later in the process.
3. We have obtained all available dwgs for the A 70 and 90 equipment.
4. We will make a final determination on which end plate design we will use after we view the J Module Mock-up.
5. 4 core samples are required. We confirmed no additional cores are required in A 70 because we can inspect the inside of the box. The steps to take the core samples is in the IWCP.
6. We are proceeding with the procurement of the PAPRs and close-out of remaining approval issues.
7. Herb requested that engineering have a person in the module at least 2 days a week to review current and future activities. This has not yet been implemented.
8. The SSC and bag-port design are nearly complete.

Construction:

1. The 0-2 (miscellaneous glove-boxes) package pre-reqs are complete and work has started. The internal sampling, which is required only 110, 125 and possibly the C cell will be performed closer to the actual breach of the boxes, but due to difficulties in getting the samples done, we will do this as soon as practical..

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2. The gantry crane has been located and is moving to the building. Rob is to locate a low profile chain fall.
3. We have certified welders as required.
4. We have full time IH coverage with a "Q" person.
5. (No change) Fire Watch training is required and still an open issue. There are questions on the extent of the training requirement. Jim Koffer is to check with McAllister on what was done in J module.
6. We will monitor the timing to schedule Alarm Tech activities. The interfaces with NDA and FPE must be worked out. For A 110 we have an OK to de-inert after the NDA screen. 125 will remain functional for as long as possible.

Cost Schedule:

1. The schedule is being updated, but will not be issued until the 110 and 125 disassembly plan is revised. The 110 detail has been developed, and the 02 package detail will be developed after this meeting.

Operations:

1. We are continuing to monitor the PPE issue. 9/10 we experienced a glove shortage.

Action Items:

1. Modify Waste Management Plan. Action: Mary Aycock, Due: 9/20.
2. Develop To-Go sample list followed by a composite list. Action: Mary Aycock, Due: List complete - construction reviewed for accuracy not completeness. Mary or Pete to walk with construction this week.
4. Provide a detailed procurement status. Action: Tom Maydew Due: Status provided - need to order missing items.
5. Review the B 12 packaging requirements. Action: Mary Aycock and Gene Brown Due: Deferred - do not have B 12 crit limit.
8. Review Glove Bag Procurement for adequacy. Action: Herb Finkelman and Carol Bicher Due: Not critical at this time.
10. Review lift plans with craft, with A 80 the most immediate concern. Action: Carol Bicher and Jim Koffer Due: A 80 is complete. A 110 is complete. A 125 will be later.
12. Obtain Vendor drawings for equipment in A 70 and 90. Follow-up on dismantlement options as required. Action: Carol Bicher Due: Closed - available dwgs located.
18. Determine core sample requirements. Action: Carol Bicher Due: Closed - details in IWCP.
19. Schedule Fire Watch Training. Action: Jim Koffer Due:
20. Schedule Alarm Tech. Effort. Action: Jim Koffer Due:
22. Provide cost/schedule data. Action: Maria Martinez Due: Schedule to be finalized after 125 plans and NDA plans are determined. 110 and 02 plans developed.
24. Confirm Craft and RCTs understand lead packaging requirements. Action: Mary, Jim K, Jim T. Due: Deferred pending B 12 crit limit.
25. Provide Respiratory Protection requirements and plan to implement, Action: Angie Dennis Due:
26. Determine disassembly plan for A110 and 125. Action: Carol Bicher Due: A 110 complete and 125 roughed out pending lessons learned from 110.
27. Resolve final approach for box end-plates. Action: Carol Bicher and Roland Paschall Due: Will review J mock-up and make decision.

29. Determine if additional Core samples are required for A 70. Action: Carol Bicher Due: Closed - Not required.
30. Review Prem Air Design packages with Jim Stailing. Action: Dan Booco Due:
31. Is 24" bag in port a problem with the 707 SSC spec. Action: Dan Booco Due: Closed - Standard design.
32. Resolve concerns over Air Mover Noise e.g., muffler with IH. Action: Carol Bicher Due:
33. Resolve Welder Cert questions. Action: Roland Paschall Due: Closed - welders available.
34. Resolve IDC issue for covering sharp edges. Action: Pete Sauer Due: Closed - can use in appropriate quantities.
35. Do we need a machine oil MSDS? Action: Closed - MSDS in Shift Mgrs. office.
36. Resolve need for different RWP if have fixed contamination. Action: Jim Koffer Due:
37. Inspect below inspection plate in 110 box for floor tie and hold-up. Action Jim Koffer. Due: Closed - nothing found.
38. Develop plan for x-ray head removal. Action: Carol Bicher Due:
39. Locate/procure low profile chain-fall. Action: Rob Heim Due:
40. Resolve property disposal issues. Action: Mary Aycock Due:

The next meeting will be September 18, 1996, 8:30 a.m. in T891C.

RESPONSE REQUIREMENTS

Team Members are responsible for the action items listed above.

HNF:dlu

Distribution

Attendees:

K-H

C. Conger	T130F
J. W. Kamerman	B750
P. Scanlan	T130F
R. E. Williams	T130F

SEG

M. T. Aycock	T103F
P. Sauer	T130F

RMRS

C.A. Bicher	T130F
D. A. Booco	T130F
G. J. Bracken	T130B
D. Chojnacki	T891C
D. W. Coyne	T439D
J. Koffer	T891C
M. Martinez	T130F
T. Maydew	B080
M. J. Nelson	T891C
J. R. Thomson	T130F
P. R. Tourigny	T439D
D. J. Warfield	T130J
Corres. Control	B080

SSOC

R. J. Ballenger	T883B
J. Elkins	B750